



STATE INSTITUTE OF HOSPITALITY MANAGEMENT ,KOZHIKODE KERALA

Congratulation and Welcome to SIHM-K !

Important instructions for fresher's - 2019 - 20

1. Students allotted to SIHM, Kozhikode are requested to report at the Institute between 15th - 20th July 2019 for completing the admission formalities (9.00 am to 5.00 PM -Monday to Friday).

- **Location:** From Kozhikode Railway Station/ New Bus Stand to West Hill Beach Road - 5 KMs towards Varakkal beach Road by bus / taxi / Auto .
- **Land mark:** West Hill NCC Canteen / Vellayil Police Station.
- **Get down at NCC Canteen /West Hill Beach**

2. FEE: Candidates are requested to transfer an amount of **Rs. 29700/- (which is inclusive of 3000/-** against Minor charges- Student activity fund , Identity Card, Class tests, IGNOU Exam Fee etc.) to the Institute Bank Account as mentioned below.

PARTICULARS	AMOUNT
NCHMCT FEE (Balance)	26700
Students Activities Fund A/c	2500
ID Card, Internal /IGNOU Examination Fee	500
TOTAL	29700

Fees detailed as above may be paid by Digital Mode/RTGS/NEFT only as per the instructions of the Government..

Institute Bank Account details

Name of the Account Holder : Principal , State Institute of Hospitality Management Kozhikode

Type of Account : Savings Account

Account No. : 30506550741

Bank: State Bank of India , East Hill Kozhikode , IFSC Code: SBIN0007941

Please intimate the following details after payment at the time of reporting (or mail to : admnsihm@gmail.com)

Name of the student :

Admission No. :

USR No. given by the bank:

Amount paid :

The above details are mandatory for proper Accounting and issue of Receipts, without which Receipts will not be issued.

3. DOCUMENTS REQUIRED : Originals and 1 set of attested copies of the following;

- a. **Plus 2 Mark Sheet and Pass Certificate**
- b. **Proof of Age (10th Certificate / Birth Certificate)**
- c. **Caste Certificate for SC/ST and NCLC for OBC category, if applicable**
- d. **Transfer Certificate / Leaving Certificate from the school last attended**
- e. **Conduct / Character Certificate**
- f. **Medical Certificate (as per format given in JEE 2019 Information Brochure)**
- g. **5 numbers of Passport Size photographs.**
- h. **Copy of Aadhar Card**
- i. **Provisional Admission / Allotment Letter received from the Counseling Centre**

Please also note the following instructions:

1. Candidates availing hostel accommodation have to bring a mattress, pillow, bed sheets, pillow covers, bucket, toiletries, mosquito net, steel plate , glass etc. at the time of occupying the hostel. Hostel allotment will be done by the NCHMCT after the physical reporting at the institute. Allotment of rooms will be done on **23rd July 2019..**
2. Candidates who have been allotted the hostel should pay an amount of **Rs. 30,000 /- (including Rs.5000/- as refundable hostel deposit) in digital mode . Cash/ Cheque / Demand draft will not be accepted.**
3. There will be an orientation program for Candidates on **24th July 2019 at 10 AM** in which attendance of all newly admitted Candidates is mandatory.
4. Carry a set of recent Passport size colour photographs with White Shirt & Black Tie (5 nos).
5. It is mandatory to submit undertaking for Attendance, Anti Ragging etc at the time of admission.
6. Mobile phones with camera are strictly prohibited. Candidates must not carry mobile phones in the Institute premises.
7. There is no availability of accommodation for parents / guardians during the admission process. Parents who wish to stay overnight will have to make own arrangements.

8. It is advisable to bring two black trousers (cotton/Mix fabric, straight fit), 3 white full sleeve shirts (cotton/terry cotton), one black leather belt, a pair of black oxford shoes, black socks, white handkerchiefs, Black formal leather belt with simple buckle (please refer pictures)



It is suggested to carry additional cash for Uniforms, Books, Tool kit etc. **(To be arranged by the Student as per specifications under the guidance of Faculties. Institute will facilitate the arrangements. The approximate cost for the above will be Rs.7500/-)**

Commencement of Classes 24th July, 2019

Parents are requested to attend the induction programme at 10 .00 am on 24.07.2019 followed by lunch at 1 pm.

You may contact the JEE Coordinator SIHM-K for Clarifications if any : Mr. E C Raveendran (9400508499) during office hours.

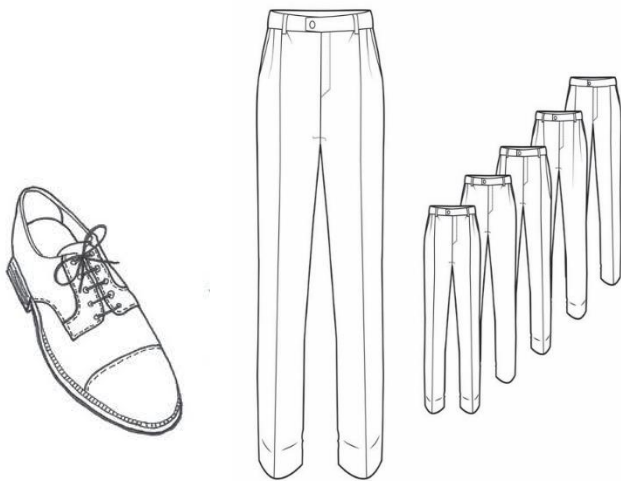
Sd/-

R Singaravelavan
Principal

UNIFORM SPECIFICATIONS IN DETAIL



source: www.designersnexus.com



Boys: Black trousers, Full sleeved white shirt, Oxford shoes - black, Black socks, black belt, black tie, Watch.

Specifications : Trousers: Black suiting material. It must be straight cut with one or two pleats. **Low waist and tight fitting pants are not allowed.**



Girls: Black trousers, Full sleeved white shirt , Closed black shoes, Black or sheer socks, black belt, black tie, Watch.

Specifications : Trousers: Black suiting; must be straight cut with one or two pleats.

Low waist and tight fitting pants not allowed.

Shirt –White Terry cotton shirting, full sleeved, sharp point collar.

Shoes – closed, not more than 2 inch heels.

Belt - buckle simple, steel or black finish

Watch – stainless steel or black leather strap appropriate to body size.

